

# WHAT IS THE IDAHO ELECTRONIC DEATH REGISTRATION SYSTEM

The Idaho Electronic Death Registration System (EDRS) will provide an electronic platform to initiate, complete, file, and order certified copies of Idaho Certificates of Death. This system will be available to all parties involved in the completion of a Certificate of Death including morticians and funeral home staff, medical certifiers of death, County Coroners, Local Registrars, and Idaho Vital Records.

Utilization of the Idaho EDRS will allow families to receive certified copies of death certificates in a faster and more accurate manner, while allowing the certificate of death itself to be completed without the travel and/or delays in mailing that are currently required.

The Idaho EDRS will be available 24 hours a day, 7 days a week for all parties.

# KEY FEATURES OF THE IDAHO EDRS

This is a thin-client application which means there is no software to install. Internet access from any internet enabled device is all that will be needed to complete a Certificate of Death. See specific system requirements.

The ability for anyone involved in the completion of the Death Certificate to participate electronically, even if other parties do not.

Allows users to start and complete their sections of the Certificate of Death without having to wait for other parties to complete their sections.

Electronic notification of death to Vital Statistics and Social Security Administration. Eliminates 24-Hour Report of Death and SSA-721 form.

Allows Licensed Morticians/Funeral Directors, Medical Certifiers, and County Coroners to electronically sign, certify, and/or verify the Idaho Certificate of Death, Idaho Authorization for Final Disposition – Transit Permit, and Coroner's Authorization for Cremation. Also, all forms can be printed in letter size format (file copies only) with the information already supplied

Electronically notifies the medical certifier of record, and their respective office that a Certificate of Death is ready to be completed. Notification done by email and/or text message.

Built-in system edits will eliminate most post-filing queries. Necessary queries and supplemental forms can also be completed electronically through the Idaho EDRS.

IDAHO - Microsoft Internet Explorer provided by Department of Health and Welfare

http://75.146.233.118/IDAHODeath/IDAHOWeb/MainPage.htm

File Edit View Favorites Tools Help

IDAHO

IDAHO DEPARTMENT OF HEALTH & WELFARE

**STATE OF IDAHO**  
**Department of Health and Welfare**

User Name:

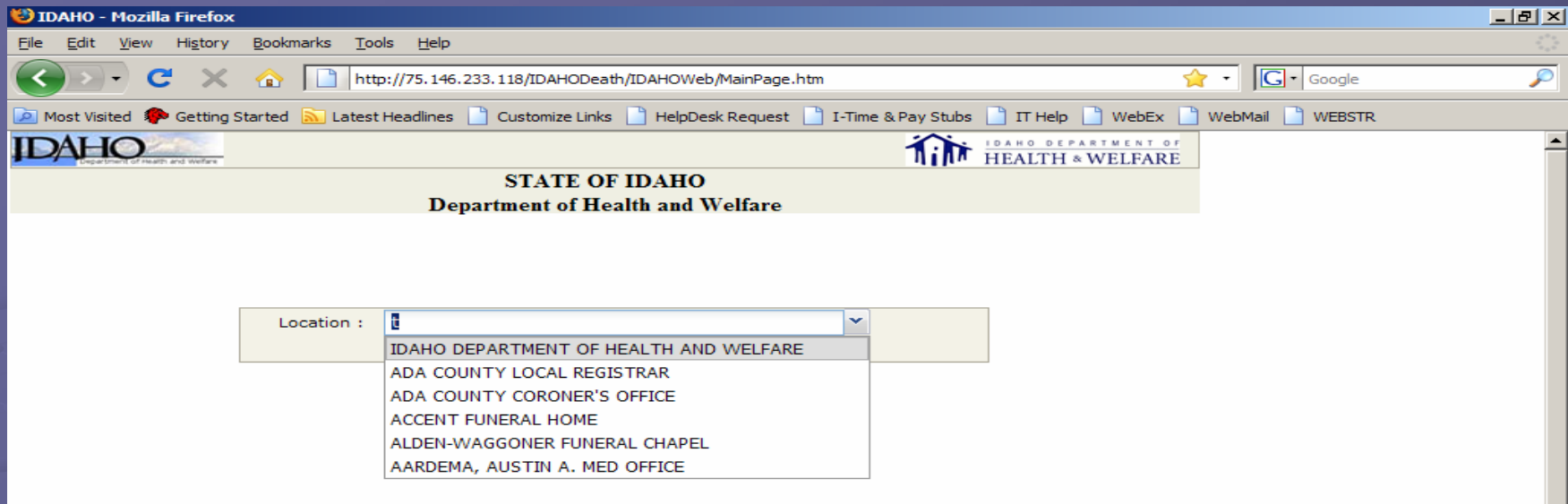
Password:

☐ Demo Mode

WARNING! BY ACCESSING AND USING THE IDAHO ELECTRONIC DEATH REGISTRATION SYSTEM YOU ARE CONSENTING TO SYSTEM MONITORING FOR LAW ENFORCEMENT AND OTHER PURPOSES. UNAUTHORIZED USE OF OR ACCESS TO THIS COMPUTER SYSTEM MAY SUBJECT YOU TO STATE AND FEDERAL CRIMINAL PROSECUTION AND PENALTIES, AS WELL AS CIVIL PENALTIES.

The Idaho Electronic Death Registration System will be housed in the State of Idaho's secure IT environment. Field users will access the application using their unique user name and password from a secure logon screen located at <https://ided.dhw.idaho.gov> - **NOT LIVE YET**

Office staff will also have access to the system (if authorized) to prepare certificates for electronic signatures by licensed morticians/funeral directors, medical certifiers, and/or coroners.



The Idaho EDRS will support personnel who work at multiple facilities while maintaining a single user name and password for each user.

Funeral Home owners and managers will have the ability to determine which funeral directors and morticians can complete records for their facility.

Medical Certifiers will be able to form offices which will allow for certificates to be designated to any medical certifier within the office.

County Coroners will be able to allow deputy coroners and office staff to complete certificates, but restrict the ability to certify to designated personnel.

General Data Entry - IDAHO - Microsoft Internet Explorer

Address: http://75.146.233.118/IDAHODeath/GDEUI/GDE.htm

Functions: Registration Reports Tools Help

Unresolved Work Queue: --Select a value--

Demographic 1 Demographic 2 Demographic 3 Demographic 4 Medical 1 Medical 2 Medical 3 Comments

Search - Place Of Disposition

Place Of Disposition Name: Margaret

Search Clear

Name	Street Address	State	City	Zip	ZipExt
MARGARET CEMETERY (CASCADE C...	PATTERSON DRIVE	IDAHO	CASCADE	83611	

OK CANCEL

METHOD OF DISPOSITION  
Method: CREMATION  
(Specify):

PLACE OF DISPOSITION  
Place of Disposition Type: CEMETERY  
Search

Place of Disposition Name: --Select a value--  
Address:  
State/Country:  
City/Town:  
Latitude/Longitude:

Records in Queue: 155 Field Name: Field Status: Resolved Current Action: Updating Record Record Status

Done

General Data Entry - IDAHO - Microsoft Internet Explorer

Address: http://75.146.233.118/IDAHODeath/GDEUI/GDE.htm

Functions: Registration Reports Tools Help

Unresolved Work Queue: TESTER TESTING 07/04/2008

Demographic 1 Demographic 2 Demographic 3 Demographic 4 Medical 1 Medical 2 Medical 3 Comments

Search - Certifier

First Name: CHARLES Middle Name: K.  
Last Name: BROWN

Search Clear

First Name	Middle Name	Last Name	Address
CHARLES	K.	BROWN	
GEORGE	E.	BROWN	ROUTE 4, VISTA GRANDE
HAROLD	W.	BROWN	215 EAST HAWAII
GEORGE	R.	BROWN	1425 CAMBRIDGE DRIVE
EUGENE	M.	BROWN	215 EAST HAWAII
STANTON	R.	BROWN	130 E. BANNOCK
BRYANT	J.	BROWN	98 POPLAR
ROGER	G.	BROWN	
LEO	D.	BROWN	P.O. BOX 2

OK CANCEL

GENERAL INFORMATION  
EDR Number: 100000000245  
Date Of Birth: 01/01/1975

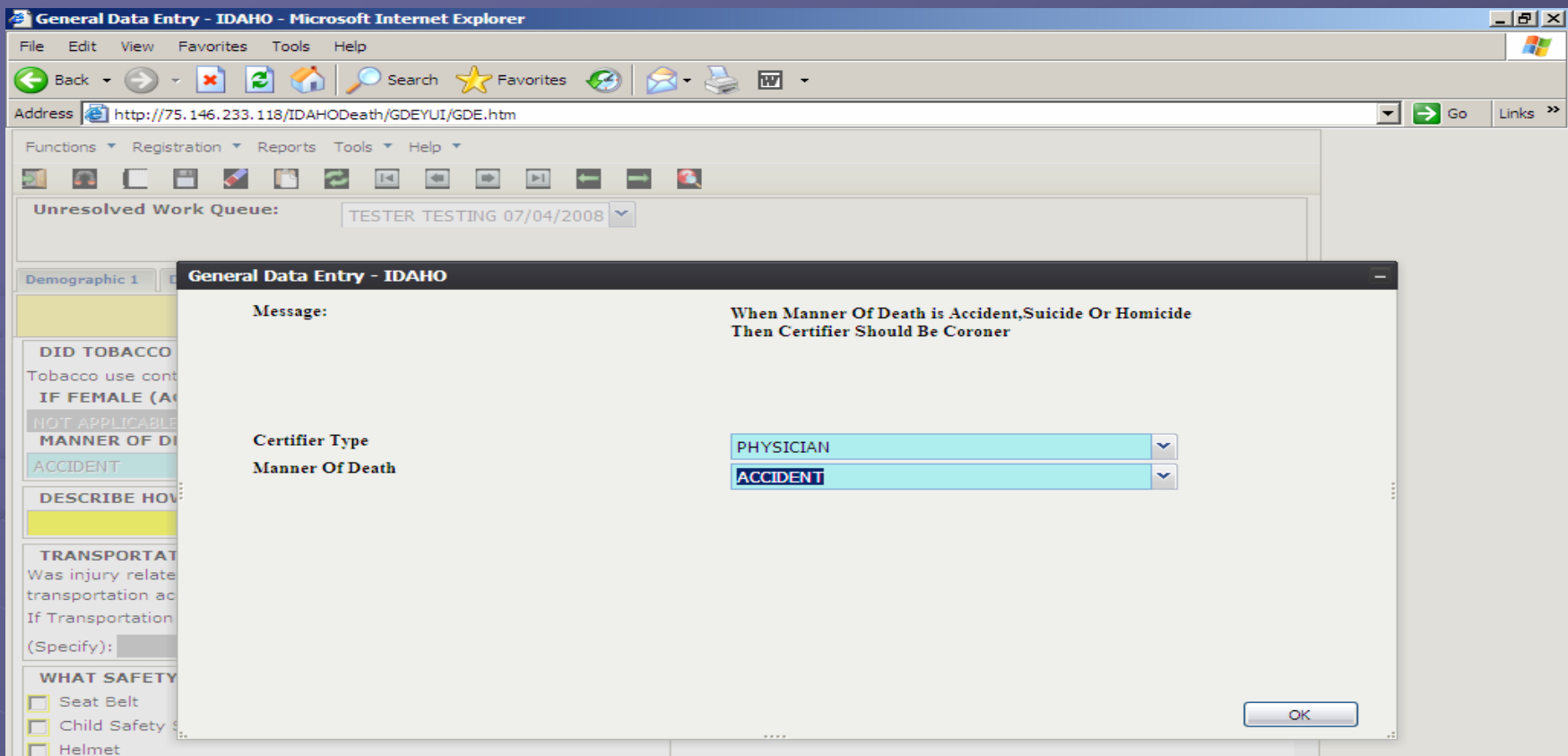
CERTIFIER  
Certifier Type:  
Search

Certifier Name:  
Certifier Office Name:  
Phone:  
Fax:  
E-Mail Address:  
Preferred Method Of Contact:  
License Number:  
Address:  
State/Country:  
County:  
City/Town:

Records in Queue: 156 Field Name: Field Status: Resolved Current Action: Updating Record Record Status

Pre-populated entries for Death Certificate responses will assist in reducing the amount of time required to complete the data entry of the Death Certificate.

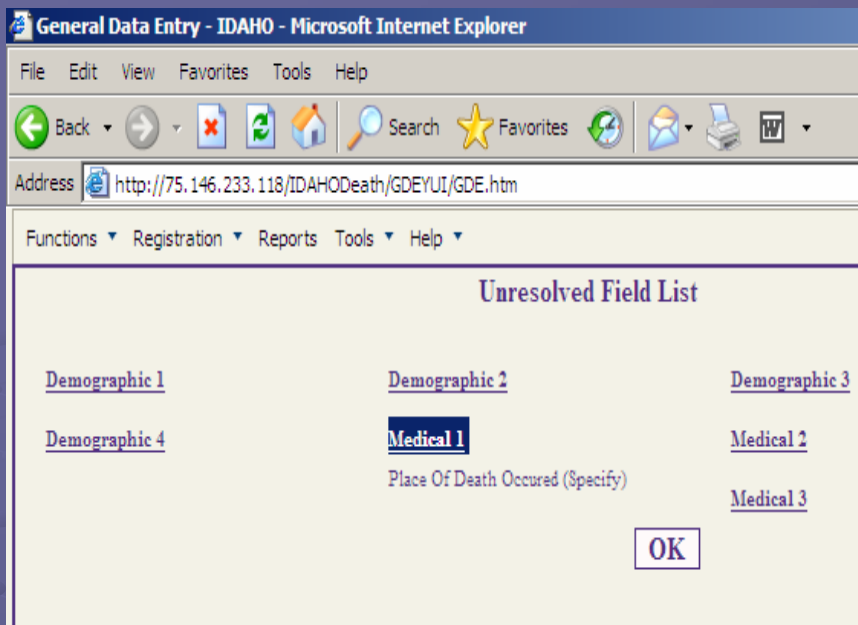
This includes, Funeral Homes, Hospitals, Nursing Homes, Cities, States, Cemeteries, Crematories, etc.. New entries not listed can be added directly to the record and once approved, will be added to the respective table.



Built in quality edits will reduce the number of queries that are generated by Vital Statistics. The use of cross-edits will also assist in reducing the number of common data entry errors and omissions.

Examples include Decedent's Age versus Date of Birth, missing autopsy information, missing pregnancy information, tobacco usage, etc..



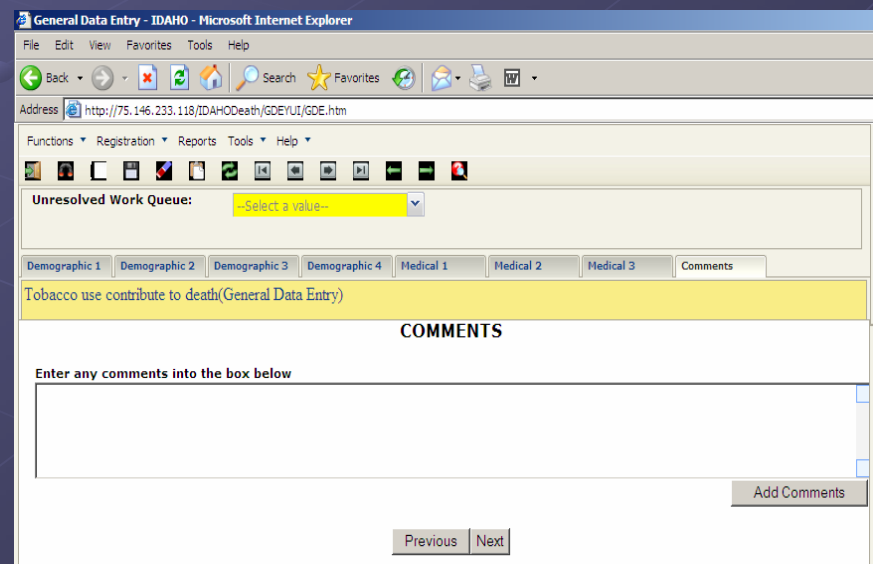


An unresolved field listing will show the user which fields have yet to be answered.

Clicking on these fields will automatically take you directly to the question and allow you to complete it directly.

A comment page is also available which will allow all users to post notes regarding the decedent and the completion of the Death Certificate.

This page will also allow comments to be passed directly to Vital Statistics.



General Data Entry - IDAHO - Microsoft Internet Explorer (Not Responding)

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites RSS Print Mail TV

Address <http://75.146.233.118/IDAHODeath/GDEYUI/GDE.htm> Go Links

Functions Registration Reports Tools Help

Unresolved Work Queue: TESTER TESTING 07/04/2008

Demographic 1 Demographic 2 Demographic 3 Demographic 4 Medical 1 Medical 2 Medical 3 Comments

**GENERAL INFORMATION**

EDR Number: Funeral Home Case: Date of Death Type: Date of Death: From: To:

Record Type:

State File Number: Presumptive Court Date:

**DECEDENT'S LEGAL NAME**

First Name: Middle Name: Loading Demographic 1 Tab... Suffix:

☐ AKA Names

AKA 1 First Name: AKA 1 Middle Name: AKA 1 Last Name: AKA 1 Suffix:

AKA 2 First Name: AKA 2 Middle Name: AKA 2 Last Name: AKA 2 Suffix:

AKA 3 First Name: AKA 3 Middle Name: AKA 3 Last Name: AKA 3 Suffix:

DECEDENT'S SEX: DECEDENT'S DATE OF BIRTH:

**General Data Entry - IDAHO**

SSN Verification Status : [ The SSN for this decedent has been successfully verified with SSA. ]

OK

The Idaho EDRS will have a direct communication link with the Social Security Administration to confirm the decedent's Social Security Number. Participating Funeral Home staff will no longer need to submit Form SSA-721 to the Social Security Administration. Necessary corrections can be made before the certificate is filed, providing more accurate information on the Certified Copies of Death.



**This message is to inform you that a death record has been approved by the State of Idaho and made available for Local Printing. The record will be available for local printing for 7 days only. It is the responsibility of the Funeral Director to make arrangements with the Local Health District for obtaining the record. The information of the death record is as follows:**

Number of Local Copies Requested:	2
Number of VA Copies Requested:	0
Decedent's First Name:	John
Decedent's Middle Name:	L.
Decedent's Last Name:	Test
Date of Death:	01/01/2008
Place of Death:	111 Main St.
Funeral Home:	Idaho Mortuary, Inc.

Copies Requested on Behalf of:  
Mrs. Test – Spouse (2)  
Mrs. Test – Parent (1)

If you received this email in error, please contact the State of Idaho – Bureau of Vital Records Office.

*This is an automatically generated E-mail. Please do not 'respond' to this E-mail as a response by E-Mail will not be processed.*

The Idaho EDRS will allow Licensed Morticians/Funeral Directors to order Local, VA, and/or State Certified Copies of Death Certificates.

The certificate will be reviewed by Vital Statistics electronically, thus limiting the possibility of erroneous copies being provided. Most orders will be processed the same business day. An e-mail will notify the funeral home and the Local Health District when the record is available for local issuance if requested.

# QUESTIONS ABOUT THE IDAHO EDRS

Information about the continued development of the Idaho EDRS can be found at our website, <http://www.edr.dhw.idaho.gov>. Additional screen shots and in-depth training material will be provided on our EDRS webpage as they become available.

An email box has been dedicated to answering your questions and welcoming your comments. We can be reached at [idahoedr@dhw.idaho.gov](mailto:idahoedr@dhw.idaho.gov).

Information on how to sign-up and request your User ID, Password, and Electronic Signature PIN (if applicable) will be provided to all interested parties in late fall 2008. The Idaho EDR System will be on-line in January 2009.

## IDAHO EDR SYSTEM REQUIREMENTS

1.0Ghz Processor with 512MB RAM Recommended and Laser Printer (must have capability to print legal size).

Windows 2000 or Windows XP with Internet Explorer – May work with other operating systems and/or internet browsers, but can only provide support for those listed above.

Internet Access at DSL speeds or higher – May work at slower speeds.

Adobe Acrobat Reader and Macromedia Flash Player required. Can be installed upon initial entry of Idaho EDRS if needed.